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**1. Corporate Overview**

**a. Bidder Identification and Information**

1. The bidder shall provide the full company or corporate name, address of the company's headquarters, entity organization (corporation, partnership, proprietorship), state in which the bidder is incorporated or otherwise organized to do business, year in which the bidder first organized to do business and whether the name and form of organization has changed since first organized.

**Bidder response:**

**1. Corporate Overview**

**b. Financial Statements**

2. The bidder shall provide financial statements applicable to the firm. If publicly held, the bidder shall provide a copy of the corporation's most recent audited financial reports and statements, and the name, address, and telephone number of the fiscally responsible representative of the bidder's financial or banking organization.

If the bidder is not a publicly held corporation, either the reports and statements required of a publicly held corporation, or a description of the organization, including size, longevity, client base, areas of specialization and expertise, and any other pertinent information, shall be submitted in such a manner that proposal evaluators may reasonably formulate a determination about the stability and financial strength of the organization. Additionally, a non-publicly held firm shall provide a banking reference.

The bidder must disclose any and all judgments, pending or expected litigation, or other real or potential financial reversals, which might materially affect the viability or stability of the organization, or state that no such condition is known to exist.

The State may elect to use a third party to conduct credit checks as part of the corporate overview evaluation.

**Bidder response:**

**1. Corporate Overview**

**c. Change of Ownership**

3. If any change in ownership or control of the company is anticipated during the twelve (12) months following the proposal due date, the bidder shall describe the circumstances of such change and indicate when the change will likely occur. Any change of ownership to an awarded bidder(s) will require notification to the State.

**Bidder response:**

**1. Corporate Overview**

**d. Office Location**

4. The bidder's office location responsible for performance pursuant to an award of a contract with the State of Nebraska shall be identified.

**Bidder response:**

**1. Corporate Overview**

**e. Relationship with the State**

5. The bidder shall describe any dealings with the State over the previous five years. If the organization, its predecessor, or any Party named in the bidder's proposal response has contracted with the State, the bidder shall identify the contract number(s) and/or any other information available to identify such contract(s). If no such contracts exist, so declare.

**Bidder response:**

**1. Corporate Overview**

**f. Bidder's Employee Relations to State**

6. If any Party named in the bidder's proposal response is or was an employee of the State within the past 36 months, identify the individual(s) by name, State agency with whom employed, job title or position held with the State, and separation date. If no such relationship exists or has existed, so declare.

If any employee of any agency of the State of Nebraska is employed by the bidder or is a subcontractor to the bidder, as of the due date for proposal submission, identify all such persons by name, position held with the bidder, and position held with the State (including job title and agency). Describe the responsibilities of such persons within the proposing organization. If, after review of this information by the State, it is determined that a conflict of interest exists or may exist, the bidder may be disqualified from further consideration in this proposal. If no such relationship exists, so declare.

**Bidder response:**

**1. Corporate Overview**

**g. Contract Performance**

7. If the bidder or any proposed subcontractor has had a contract terminated for default during the past 10 years, all such instances must be described as required below. Termination for default is defined as a notice to stop performance delivery due to the bidder's non-performance or poor performance, and the issue was either not litigated due to inaction on the part of the bidder or litigated and such litigation determined the bidder to be in default.

It is mandatory that the bidder submit full details of all termination for default experienced during the past 10 years, including the other Party's name, address, and telephone number. The response to this section must present the bidder's position on the matter. The State will evaluate the facts and will score the bidder's proposal accordingly. If no such termination for default has been experienced by the bidder in the past 10 years, so declare.

If at any time during the past 10 years, the bidder has had a contract terminated for convenience, non-performance, non-allocation of funds, or any other reason, describe fully all circumstances surrounding such termination, including the name and address of the other contracting Party.

**Bidder response:**



**1. Corporate Overview**

**h. Summary of Bidder's Corporate Experience**

8. The bidder shall provide a summary matrix listing the bidder's previous projects similar to this solicitation in size, scope, and complexity. The State will use no more than three (3) narrative project descriptions submitted by the bidder during its evaluation of the proposal.

The bidder shall address the following:

i. Provide narrative descriptions to highlight the similarities between the bidder's experience and this solicitation. These descriptions shall include:

- a) The time period of the project,
- b) The scheduled and actual completion dates,
- c) The Bidder's responsibilities,
- d) For reference purposes, a customer name (including the name of a contact person, a current telephone number, a facsimile number, and e-mail address); and
- e) Each project description shall identify whether the work was performed as the prime Bidder or as a Subcontractor. If a bidder performed as the prime Contractor, the description shall provide the originally scheduled completion date and budget, as well as the actual (or currently planned) completion date and actual (or currently planned) budget.

ii. Bidder and Subcontractor(s) experience shall be listed separately. Narrative descriptions submitted for Subcontractors shall be specifically identified as Subcontractor projects.

iii. If the work was performed as a Subcontractor, the narrative description shall identify the same information as requested for the Contractors above. In addition, Subcontractors shall identify what share of contract costs, project responsibilities, and time period were performed as a Subcontractor.

**Bidder response:**

## 1. Corporate Overview

### h. Summary of Bidder's Corporate Experience

9. The bidder is required to have an operational IRP, IFTA, and CVIEW information system in at least one jurisdiction at the time of proposal submission.

The bidder shall address the following:

i. Provide narrative descriptions to highlight the similarities between the bidder's experience and this solicitation. These descriptions shall include:

- a) The time period of the project,
- b) The scheduled and actual completion dates,
- c) The Bidder's responsibilities,
- d) For reference purposes, a customer name (including the name of a contact person, a current telephone number, a facsimile number, and e-mail address); and
- e) Each project description shall identify whether the work was performed as the prime Bidder or as a Subcontractor. If a bidder performed as the prime Contractor, the description shall provide the originally scheduled completion date and budget, as well as the actual (or currently planned) completion date and actual (or currently planned) budget.

ii. Bidder and Subcontractor(s) experience shall be listed separately. Narrative descriptions submitted for Subcontractors shall be specifically identified as Subcontractor projects.

iii. If the work was performed as a Subcontractor, the narrative description shall identify the same information as requested for the Contractors above. In addition, Subcontractors shall identify what share of contract costs, project responsibilities, and time period were performed as a Subcontractor.

**Bidder response:**

**1. Corporate Overview**

**i. Summary of Bidder's Proposed Personnel Management Approach**

10. The bidder shall present a detailed description of its proposed approach to the management of the project.

The bidder shall identify the specific professionals who will work on the State's project if their company is awarded the contract resulting from this solicitation. The names and titles of the team proposed for assignment to the State project shall be identified in full, with a description of the team leadership, interface and support functions, and reporting relationships. The primary work assigned to each person shall also be identified. Bidder shall describe for all key project personnel proposed, relevant IRP and IFTA experience.

The bidder shall provide resumes for all personnel proposed by the bidder to work on the project. The State will consider the resumes as a key indicator of the bidder's understanding of the skill mixes required to carry out the requirements of the solicitation in addition to assessing the experience of specific individuals.

Resumes shall not be longer than three (3) pages. Resumes shall include, at a minimum, academic background and degrees, professional certifications, understanding of the process, and at least three (3) references (name, address, and telephone number) who can attest to the competence and skill level of the individual. Any changes in proposed personnel shall only be implemented after written approval from the State.

**Bidder response:**

**1. Corporate Overview**

**i. Summary of Bidder's Proposed Personnel Management Approach**

11. i) Description of policies and plans to retain key project personnel

The bidder shall describe policies, plans, and intentions with regard to maintaining continuity of personnel management throughout performance of the contract resulting from the Request for Proposal.

ii) Plan to avoid and minimize personnel changes

Bidder shall provide the plan to avoid and minimize the impact of personnel changes.

iii) Commitment to use planned personnel

The bidder shall commit to using the personnel identified in the proposal and agree the NE DMV must approve proposed changes during the term of the contract.

iv) Agree not to reassign personnel

The bidder shall agree the bidder's proposed project personnel may not be reassigned, replaced, or added during the project without the prior written consent of the NE DMV Project Administrator. The bidder shall agree the bidder's proposed key project personnel may not be assigned new or additional contract assignments outside the State of Nebraska contract, without the prior written consent of the NE DMV Project Administrator.

v) Bidder agrees that state reserves right to change bidder project personnel

The bidder shall agree the NE DMV reserves the right to require a change by the bidder in the project personnel at the Project Administrator's discretion.

vi) Planned backup personnel

The bidder shall identify planned backup personnel assignments.

vii) Provision of license numbers for professional certifications

The bidder shall provide license or other identifying numbers for professional certification (Such as Project Management Professionals).

**Bidder response:**

**1. Corporate Overview**

**i. Summary of Bidder's Proposed Personnel Management Approach**

12. Bidder agrees that the State reserves right to review criminal background check

The bidder shall agree the NE DMV reserves the right to review criminal background checks conducted on project personnel to uphold the integrity of the project.

**Bidder response:**

**1. Corporate Overview**

**i. Summary of Bidder's Proposed Personnel Management Approach**

13. Describe security measures to determine suitability to access sensitive personal information:

Describe security measures bidder takes to determine employee or subcontractor employee suitability for accessing personal or sensitive personal information. Include a description of background checks completed prior to employment and detail the process for conducting background or pre-employment screening checks for employees and subcontractors.

**Bidder response:**

**1. Corporate Overview**

**j. Subcontractors**

14. If the bidder intends to Subcontract any part of its performance hereunder, the bidder should provide:

- i. name, address, and telephone number of the Subcontractor(s);
- ii. specific tasks for each Subcontractor(s);
- iii. percentage of performance hours intended for each Subcontract; and
- iv. total percentage of Subcontractor(s) performance hours.

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

15. Describe your proposed solution for IFTA services in the modernized NE DMV Modernized Motor Carrier Information System (MMCIS), including but not limited to: Single Customer, credential administration, tax return processing, tax and interest rate administration, noncompliance (non-filers and balances dues) and renewal processing.

**Bidder response:**



**2. Technical Approach**

**a. Understanding of the Project Requirements**

16. Describe your proposed solution for IRP services in the modernized NE DMV MMCIS, including but not limited to: Single Customer, new accounts, vehicle registration process (including bulk vehicle processing) credential and inventory administration, fee and tax rate administration, and renewal processing.

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

17. Describe your proposed solution for a Nebraska state, county, city, sales tax and tire fee process in the modernized NE DMV MMCIS, including but not limited to: tax and tire fee assessment and collection, daily interest calculation and management, tax rate administration, and reporting.

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

18. Describe your proposed solution for an accounting and payment processing solution in the modernized NE DMV MMCIS, including but not limited to: in office cash management for a Single Customer model, reporting and distribution (including IRP Data Repository, IFTA Clearinghouse and state defined).

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

19. Describe your proposed solution for the management of IFTA and IRP audits.

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

20. Describe your proposed solution to maintain and enhance NE DMV's full compliance with ITD (innovative technology deployment) and PRISM requirements.

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

21. Describe your proposed solution for the administration and management of delinquent motor carrier activity in the modernized NE DMV MMCIS, including but not limited to: delinquency tracking, system generated correspondence and documents, and reporting.

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

22. Describe your proposed solution for a public facing trip and fuel permit issuance system.

**Bidder response:**

**2. Technical Approach**

**a. Understanding of the Project Requirements**

23. Describe your proposed solution for document storage and management in the modernized NE DMV MMCIS. The proposed solution should include but is not limited to: customer document uploading, scanning, storage and retrieval, and automatic system generated document storage.

**Bidder response:**



**2. Technical Approach**

**b. Proposed Solution, Development Approach and Architecture**

24. Describe how the offered solution has been deployed in an environment like the technical environment of the State DMV/OCIO. Please specify use of software platform, use of VMware, network bandwidth, etc.

**Bidder Response:**

**2. Technical Approach**

**b. Proposed Solution, Development Approach and Architecture**

25. The solution shall be a big bang approach. Describe the proposed deployment strategy, including but not limited to:
1. Detailed information on preparation before execution.
  2. Detailed information on execution of approach.

**Bidder Response:**

**2. Technical Approach**

**b. Proposed Solution, Development Approach and Architecture**

26. Describe the Data Migration and Conversion approach, including but not limited to:

- a) Provide and give examples of experience with data cleansing, conversion, and migration.
- b) Describe proposed data cleansing, conversion and migration specifications and resources.

**Bidder Response:**

## 2. Technical Approach

### b. Proposed Solution, Development Approach and Architecture

27. Describe the solution offered, including description of software solution, software platform, and solution architecture. Please consider the following when providing a response:

- a. The NE DMV will consider a COTS, or prepackaged, off the shelf solution which is easily adaptable to account for the State DMV's specific business needs and legal or legislative requirements to provide a sufficient foundation to avoid extensive development of corebusiness processes.
- b. The bidder must provide a solution which will operate utilizing a Microsoft operating system which will encompass SQL databases, MicrosoftApplication Stack, and Microsoft Technology Stack.
- c. The NE DMV requires the MMCIS System be hosted inside the State's environment, within the State Data Center(s) in Lincoln and Omaha, Nebraska. The State OCIO operates data centers with a virtual environment capable of supporting the operation of the MMCIS system. This data center is duplicated at a second location for redundancy. The data center provides access to the Nebraska telecommunications network.
- d. The bidder must provide a solution where the System will be installed and operated within the State-owned VMware environment located inthe State Data Center. The System must be capable of running under a virtualized environment, using a VMware 7 or later, not to exceedthe latest version in the OCIO's environment.
- e. The bidder must provide detailed expectation of the configuration for the VMWare environment including but not limited to CPU utilization, RAM requirements, and storage facility utilization.

The Bidder must acknowledge full compliance with the VM environment.

**Bidder Response:**

**2. Technical Approach**

**b. Proposed Solution, Development Approach and Architecture**

28. Describe the location where the development of the solution will occur, and, if any part of MMCIS application development will take place outside of the United States, provide detailed documentation on the security and quality assurance processes in place to protect integrity of the solution.

**Bidder Response:**

**2. Technical Approach**

**b. Technical Considerations**

29. Hardware and Software Architecture:

- a) Describe the hardware and software architecture and requirements of the proposed solution.
- b) Provide hardware and software architecture diagrams.
- c) Provide basic hardware, systems software (operating systems licenses, auxiliary or support systems software, etc.), and disk storagespace requirements necessary to meet or exceed the minimum requirements represented in this RFP.

**Bidder Response:**

## 2. Technical Approach

### c. Technical Considerations

#### 30. Nebraska Information Technology Commission (NITC) Standards:

Describe how the proposed solution complies with the Nebraska Information Technology Commission (NITC) Standards. For the purposes of this response, refer to the following link: <http://nitc.nebraska.gov/standards/index.html>

After review of the NITC standards the Bidder will acknowledge understanding of appropriate application, adhere to, and remain in compliance with the following NITC policies and standards through the term of the contract:

1. NITC 2-101 Accessibility Policy [nitc.nebraska.gov/standards/2-101.pdf](http://nitc.nebraska.gov/standards/2-101.pdf)
2. NITC 4-101 Social Media Guidelines [nitc.nebraska.gov/standards/4-101.pdf](http://nitc.nebraska.gov/standards/4-101.pdf)
3. NITC 4-201 State Government Web Pages [nitc.nebraska.gov/standards/4-201.pdf](http://nitc.nebraska.gov/standards/4-201.pdf)
4. NITC 4-202 Web Cookie Standard [nitc.nebraska.gov/standards/4-202.pdf](http://nitc.nebraska.gov/standards/4-202.pdf)
5. NITC 4-203 Security Statement: State of Nebraska Home Page [nitc.nebraska.gov/standards/4-203.pdf](http://nitc.nebraska.gov/standards/4-203.pdf)
6. NITC 5-101 Enterprise Content Management [nitc.nebraska.gov/standards/5-101.pdf](http://nitc.nebraska.gov/standards/5-101.pdf)
7. NITC 5-201 Email Standard For State Agencies [nitc.nebraska.gov/standards/5-201.pdf](http://nitc.nebraska.gov/standards/5-201.pdf)
8. NITC 5-204 Email; Linking personal portable devices [nitc.nebraska.gov/standards/5-204.pdf](http://nitc.nebraska.gov/standards/5-204.pdf)
9. NITC 7-101 Acceptable Use Policy [nitc.nebraska.gov/standards/7-101.pdf](http://nitc.nebraska.gov/standards/7-101.pdf)
10. NITC 7-102 DNS Forwarding Standard [nitc.nebraska.gov/standards/7-102.pdf](http://nitc.nebraska.gov/standards/7-102.pdf)
11. NITC 7-103 SMTP Routing Standard [nitc.nebraska.gov/standards/7-103.pdf](http://nitc.nebraska.gov/standards/7-103.pdf)
12. NITC 7-104 Web Domain Name Standard [nitc.nebraska.gov/standards/7-104.pdf](http://nitc.nebraska.gov/standards/7-104.pdf)
13. NITC 7-105 Wireless Local Area Network Standard [nitc.nebraska.gov/standards/7-105.pdf](http://nitc.nebraska.gov/standards/7-105.pdf)
14. NITC 8-101 Information Security Policy - Purpose [nitc.nebraska.gov/standards/8-101.pdf](http://nitc.nebraska.gov/standards/8-101.pdf)
15. NITC 8-102 Scope [nitc.nebraska.gov/standards/8-102.pdf](http://nitc.nebraska.gov/standards/8-102.pdf)
16. NITC 8-103 Roles and Responsibilities [nitc.nebraska.gov/standards/8-103.pdf](http://nitc.nebraska.gov/standards/8-103.pdf)
17. NITC 8-104 Policy Exception Process [nitc.nebraska.gov/standards/8-104.pdf](http://nitc.nebraska.gov/standards/8-104.pdf)
18. NITC 8-201 Acceptable use [nitc.nebraska.gov/standards/8-201.pdf](http://nitc.nebraska.gov/standards/8-201.pdf)
19. NITC 8-202 Change control management [nitc.nebraska.gov/standards/8-202.pdf](http://nitc.nebraska.gov/standards/8-202.pdf)
20. NITC 8-203 Multi-Function Devices [nitc.nebraska.gov/standards/8-203.pdf](http://nitc.nebraska.gov/standards/8-203.pdf)
21. NITC 8-204 Email [nitc.nebraska.gov/standards/8-204.pdf](http://nitc.nebraska.gov/standards/8-204.pdf)
22. NITC 8-205 Portable IT Devices [nitc.nebraska.gov/standards/8-205.pdf](http://nitc.nebraska.gov/standards/8-205.pdf)
23. NITC 8-207 Facilities; Identification badges; visitors [nitc.nebraska.gov/standards/8-207.pdf](http://nitc.nebraska.gov/standards/8-207.pdf)
24. NITC 8-208 External Service Providers [nitc.nebraska.gov/standards/8-208.pdf](http://nitc.nebraska.gov/standards/8-208.pdf)
25. NITC 8-211 System Security Plan [nitc.nebraska.gov/standards/8-211.pdf](http://nitc.nebraska.gov/standards/8-211.pdf)
26. NITC 8-301 Remote Access [nitc.nebraska.gov/standards/8-301.pdf](http://nitc.nebraska.gov/standards/8-301.pdf)

27. NITC 8-302 Passwords [nitc.nebraska.gov/standards/8-302.pdf](http://nitc.nebraska.gov/standards/8-302.pdf)
28. NITC 8-302.1 Public Accounts; passwords [nitc.nebraska.gov/standards/8-302.1.pdf](http://nitc.nebraska.gov/standards/8-302.1.pdf)
29. NITC 8-303 Identification and authorization [nitc.nebraska.gov/standards/8-303.pdf](http://nitc.nebraska.gov/standards/8-303.pdf)
30. NITC 8-304 Privileged access accounts [nitc.nebraska.gov/standards/8-304.pdf](http://nitc.nebraska.gov/standards/8-304.pdf)
31. NITC 8-401 Network Documentation [nitc.nebraska.gov/standards/8-401.pdf](http://nitc.nebraska.gov/standards/8-401.pdf)
32. NITC 8-402 Network transmission security [nitc.nebraska.gov/standards/8-402.pdf](http://nitc.nebraska.gov/standards/8-402.pdf)
33. NITC 8-403 Network architecture requirements [nitc.nebraska.gov/standards/8-403.pdf](http://nitc.nebraska.gov/standards/8-403.pdf)
34. NITC 8-404 External Connections [nitc.nebraska.gov/standards/8-404.pdf](http://nitc.nebraska.gov/standards/8-404.pdf)
35. NITC 8-405 Wireless networks [nitc.nebraska.gov/standards/8-405.pdf](http://nitc.nebraska.gov/standards/8-405.pdf)
36. NITC 8-502 Minimum user account configuration [nitc.nebraska.gov/standards/8-502.pdf](http://nitc.nebraska.gov/standards/8-502.pdf)
37. NITC 8-503 Minimum Server Configuration [nitc.nebraska.gov/standards/8-503.pdf](http://nitc.nebraska.gov/standards/8-503.pdf)
38. NITC 8-504 Minimum workstation configuration [nitc.nebraska.gov/standards/8-504.pdf](http://nitc.nebraska.gov/standards/8-504.pdf)
39. NITC 8-505 Minimum laptop configuration [nitc.nebraska.gov/standards/8-505.pdf](http://nitc.nebraska.gov/standards/8-505.pdf)
40. NITC 8-506 Minimum mobile device configuration [nitc.nebraska.gov/standards/8-506.pdf](http://nitc.nebraska.gov/standards/8-506.pdf)
41. NITC 8-507 System maintenance [nitc.nebraska.gov/standards/8-507.pdf](http://nitc.nebraska.gov/standards/8-507.pdf)
42. NITC 8-601 Application Documentation [nitc.nebraska.gov/standards/8-601.pdf](http://nitc.nebraska.gov/standards/8-601.pdf)
43. NITC 8-602 Application Code [nitc.nebraska.gov/standards/8-602.pdf](http://nitc.nebraska.gov/standards/8-602.pdf)
44. NITC 8-603 Separation of test and production environments [nitc.nebraska.gov/standards/8-603.pdf](http://nitc.nebraska.gov/standards/8-603.pdf)
45. NITC 8-604 Application development [nitc.nebraska.gov/standards/8-604.pdf](http://nitc.nebraska.gov/standards/8-604.pdf)
46. NITC 8-605 Web applications and services [nitc.nebraska.gov/standards/8-605.pdf](http://nitc.nebraska.gov/standards/8-605.pdf)
47. NITC 8-606 Use of cloud storage [nitc.nebraska.gov/standards/8-606.pdf](http://nitc.nebraska.gov/standards/8-606.pdf)
48. NITC 8-607 Cloud computing [nitc.nebraska.gov/standards/8-607.pdf](http://nitc.nebraska.gov/standards/8-607.pdf)
49. NITC 8-701 Auditing and compliance; responsibilities [nitc.nebraska.gov/standards/8-701.pdf](http://nitc.nebraska.gov/standards/8-701.pdf)
50. NITC 8-702 Awareness and training [nitc.nebraska.gov/standards/8-702.pdf](http://nitc.nebraska.gov/standards/8-702.pdf)
51. NITC 8-703 Security reviews; risk management [nitc.nebraska.gov/standards/8-703.pdf](http://nitc.nebraska.gov/standards/8-703.pdf)
52. NITC 8-704 Logging [nitc.nebraska.gov/standards/8-704.pdf](http://nitc.nebraska.gov/standards/8-704.pdf)
53. NITC 8-705 Logging format, storage and retention [nitc.nebraska.gov/standards/8-705.pdf](http://nitc.nebraska.gov/standards/8-705.pdf)
54. NITC 8-706 Logging; auditable events [nitc.nebraska.gov/standards/8-706.pdf](http://nitc.nebraska.gov/standards/8-706.pdf)
55. NITC 8-707 Logging; audit log contents [nitc.nebraska.gov/standards/8-707.pdf](http://nitc.nebraska.gov/standards/8-707.pdf)
56. NITC 8-708 Logging; audit review, monitoring findings and remediation [nitc.nebraska.gov/standards/8-708.pdf](http://nitc.nebraska.gov/standards/8-708.pdf)
57. NITC 8-709 Logging; application logging review and monitoring [nitc.nebraska.gov/standards/8-709.pdf](http://nitc.nebraska.gov/standards/8-709.pdf)
58. NITC 8-801 Incident response [nitc.nebraska.gov/standards/8-801.pdf](http://nitc.nebraska.gov/standards/8-801.pdf)
59. NITC 8-802 Incident response plan [nitc.nebraska.gov/standards/8-802.pdf](http://nitc.nebraska.gov/standards/8-802.pdf)
60. NITC 8-803 Penetration testing [nitc.nebraska.gov/standards/8-803.pdf](http://nitc.nebraska.gov/standards/8-803.pdf)
61. NITC 8-804 Vulnerability scanning [nitc.nebraska.gov/standards/8-804.pdf](http://nitc.nebraska.gov/standards/8-804.pdf)
62. NITC 8-805 Malicious software protection [nitc.nebraska.gov/standards/8-805.pdf](http://nitc.nebraska.gov/standards/8-805.pdf)
63. NITC 8-806 Security deficiencies [nitc.nebraska.gov/standards/8-806.pdf](http://nitc.nebraska.gov/standards/8-806.pdf)
64. NITC 8-901 State Data [nitc.nebraska.gov/standards/8-901.pdf](http://nitc.nebraska.gov/standards/8-901.pdf)
65. NITC 8-902 Data classification categories [nitc.nebraska.gov/standards/8-902.pdf](http://nitc.nebraska.gov/standards/8-902.pdf)
66. NITC 8-903 Data inventory [nitc.nebraska.gov/standards/8-903.pdf](http://nitc.nebraska.gov/standards/8-903.pdf)



- 67. NITC 8-904 Data security control assessment [nitc.nebraska.gov/standards/8-904.pdf](http://nitc.nebraska.gov/standards/8-904.pdf)
- 68. NITC 8-905 Data Sharing [nitc.nebraska.gov/standards/8-905.pdf](http://nitc.nebraska.gov/standards/8-905.pdf)
- 69. NITC 8-906 Data Destruction [nitc.nebraska.gov/standards/8-906.pdf](http://nitc.nebraska.gov/standards/8-906.pdf)
- 70. Future NITC policies established by the Nebraska Information Technology Commission which apply to this contract.

\*The NE DMV will provide written notice to the Contractor of updates or additions to the established NITC policies which will apply to this contract.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

31. OCIO Shared Services:

Describe how the proposed solution will utilize OCIO Shared Services for storage, database hosting, and/or virtualization. The OCIO maintains enterprise shared services, including SAN/NAS storage, VMware virtualization technology, and database hosting.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

32. User Authentication/Password Management:

Describe how the proposed solution will provide user authentication and management of password set-up/reset for NE DMV staff and business partners (e.g., carriers and home office employees.).

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

33. Workstation hardware requirements:

Describe minimum and optimal workstation hardware requirements for the proposed solution to perform.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

34. Bandwidth:

Describe minimum and optimal bandwidth required for the proposed solution to perform.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

35. Software:

Describe the minimum workstation software requirements for the proposed solution to perform. The System shall operate within the most current versions of applications including but not limited to Chrome, Edge, Firefox, or Safari.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

36. Software:

Identify solution specific software necessary for the proposed solution to operate in the workstation environment described in Question 35, Workstation hardware requirements.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

37. Software:

Describe how the proposed solution provides for online services to be available for use on PCs and mobile devices, including but not limited to tablets and smartphones.

**Bidder Response:**



**2. Technical Approach**

**c. Technical Considerations**

38. Fully Replicated Databases:

Fully replicated databases with real-time data to be utilized for data intensive canned reports, ad hoc reporting, ad hoc queries, etc. as well as replicated databases for the development, testing and production environments are required.

Describe the proposed solution for fully replicated databases. The description shall include how the proposed solution will include replicated databases with real-time data for all aspects of the system described above. The response may recommend solutions for interfaces between the production database and the replicated database.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

39. Fully Replicated Database:

Fully replicated databases with real-time data to be utilized for data intensive canned reports, ad hoc reporting, ad hoc queries, etc., as well as replicated databases for the development, testing and production environments, are required.

Describe the approach for on-going data synchronization.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

40. System Extensibility:

It is anticipated the number of transactions, system users, and programs will continue to grow within the Modernized Motor Carrier Information System (MMCIS). Describe the ability of the proposed solution to accommodate such growth and extensibility to additional business areas.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

41. System Extensibility:

The proposed hardware solution must have separate data, application, and web tiers to facilitate expansion. Describe how the proposed solution meets this requirement.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

42. Test activities:

Describe the approach for meeting the System test requirements as identified in the Scope of Work.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

43. Test activities:

Describe the approach for Unit Testing.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

44. Test activities:

Describe the approach for System Testing.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

45. Test activities:

Describe the approach for User Acceptance Testing (UAT).

**Bidder Response:**



**2. Technical Approach**

**c. Technical Considerations**

46. Test activities:

Describe the approach for Performance Testing.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

47. Test activities:

Describe the approach for Vulnerability Testing.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

48. Test activities:

Describe the approach for Data Conversion Testing.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

49. Test activities:

Describe the approach for Regression Testing.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

50. Test activities:

Describe the approach for Compatibility Testing.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

51. Test activities:

Provide an example of a Unit Testing Plan.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

52. Test activities:

Provide an example of a System Testing Plan.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

53. Test activities:

Provide an example of a User Acceptance Testing (UAT) Plan.

**Bidder Response:**



**2. Technical Approach**

**c. Technical Considerations**

54. Training:

Describe the approach for meeting the training requirements as identified in the Scope of Work.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

55. Training:

Describe the various types of curriculum and training materials created by the Bidder's training team to support the System. Describe how these materials support a blended learning approach for the user training roles identified in the Scope of Work.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

56. Training:

Describe tools used to develop training materials and web-based training.

Describe the format to be used to deliver electronically editable training materials to the NE DMV.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

57. Training:

Provide a sample section of a recently developed training manual.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

58. Training:

Describe the approach used for an External Customer training program, including but not limited to how the Bidder's proposed training team will support the External Customers during delivery of training.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

59. Knowledge Transfer and Turnover Activities:

Describe the approach for meeting the knowledge transfer requirements as identified in the Scope of Work.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

60. Knowledge Transfer and Turnover Activities:

Describe the approach for turnover of the System as identified in the Scope of Work.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

61. Knowledge Transfer and Turnover Activities:

Describe the knowledge and skill base of State technical staff necessary for Knowledge Transfer and Turnover of the System for support by the State as outlined in the Scope of Work.

**Bidder Response:**



**2. Technical Approach**

**c. Technical Considerations**

62. System Manuals:

Describe the process and tools used for creating and updating a System Operations Manual and System User's Manual over the course of the contract.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

63. System Manuals:

Provide a sample from a System Operations Manual for one business process recently created.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

64. System Manuals:

Provide a sample from a System User's Guide illustrating one transaction recently created.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

65. System Manuals:

Describe System integrated help functions in the proposed solution.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

66. System Manuals:

Provide a sample illustrating a System Integrated Help Function in the proposed solution.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

67. System Manuals:

Describe any other electronic help features which may exist in the proposed solution to support end users.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

68. System Manuals:

If using a third-party solution to manage the integrated help, identify the tool and describe the plan to transition the use of this tool to NE DMV resources during the project.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

69. System Manuals:

Describe how you keep the System manuals and integrated help functions in sync through the warranty period.

**Bidder Response:**



**2. Technical Approach**

**c. Technical Considerations**

70. System Manuals:

Describe how maintenance of the System manuals and integrated help functions will be turned over to the NE DMV after the warranty period.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

71. MMCIS Modernization:

Describe how the proposed solution will accomplish a NE DMV enterprise-wide solution.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

72. System Maintenance:

Provide the terms of the bidder's annual software maintenance.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

73. System Maintenance:

Describe the type of software changes which may be made independently by State IT resources after completion of the warranty period (forexample setting up a new alert, a new configuration or modification to existing business rules or changing the amount of an existing fee).

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

74. System Maintenance:

Describe software changes Bidder is responsible for during the maintenance period.

**Bidder Response:**

**2. Technical Approach**

**c. Technical Considerations**

75. System Maintenance:

Describe the expectations for State resources (personnel, office space, etc.) during maintenance and support of System.

**Bidder Response:**

**2. Technical Approach**

**c. Detailed project work plan**

76. Project Management Plan:

Describe the approach for meeting the Project Management requirements as identified in the Scope of Work.

**Bidder Response:**

**2. Technical Approach**

**d. Detailed project work plan**

77. Project Management Plan:

Provide an example of a Project Management Plan.

**Bidder Response:**



**2. Technical Approach**

**d. Detailed project work plan**

78. Project Management Plan:

Describe the approach to risk and issue management specifically describing risks related to this project and mitigation or remediation considerations.

**Bidder Response:**

**2. Technical Approach**

**d. Detailed project work plan**

79. Project Management Plan:

Provide a proposed project schedule for this project including a timeline identifying all major tasks.

**Bidder Response:**

**2. Technical Approach**

**d. Deliverables and Due Dates**

80. Deliverables

Describe your approach to meet all deliverable requirements and due dates identified in the scope of work.

**Bidder Response:**